

INFORMATION OBLIGATIONS – doctoral students

1. The Controller of your personal data is:
Jerzy Haber Institute of Catalysis and Surface Chemistry Polish Academy of Sciences
Niezapominajek 8, 30-239 Krakow
2. Contact details of the Data Protection Officer (DPO): **Rafał Andrzejewski**
mail: iod.r.andrzejewski@szkoleniaprawnicze.com.pl, tel: +48 504 976 690
3. The Controller informs you that your personal data shall be processed for the purpose of documenting the course of doctoral studies and used for statutory, archiving and statistical purposes. Moreover, they may be processed if you apply for a doctoral scholarship, are a member of a students' organization, or are granted financial aid on the terms and in the manner set out in the currently binding Doctoral Studies Regulations.
4. The legal basis for the processing of your personal data is Article 6 (1)(b) of GDPR* in conjunction with Article 195 (10) and Article 199 (1) of the Act of 27 July 2005 - Law on Higher Education (uniform text: Journal of Laws of 2017, item 2183, as amended), and Article 6 (1)(e) of GDPR in conjunction with Article 13 (1)(4), Articles 195-201a and Articles 208-210 of the Law on Higher Education.
5. Your personal data may be transmitted to other recipients, e.g. in accordance with the concluded entrustment agreements, pursuant to Article 28 of GDPR. In order to obtain more specific information, please contact the Controller.
6. Your personal data shall not be transferred to a third country.
7. Your personal data shall be stored for the period required for the purposes specified above, pursuant to the Act of 14 July 1983 on National Archive Resources and Archives, i.e. the data in a student's files for a period of fifty years, and with regard to persons who have not been admitted to doctoral studies for a period of six months following the date of the completion of the recruitment process, and, moreover, for the period of time stipulated by the applicable legal provisions in order to enable pursuing potential claims.
8. We inform you that you have the right to:
 - a) obtain access your personal data, or to have them rectified, have them erased or restrict the extent of your personal data processing;
 - b) lodge a complaint with a supervisory authority;
 - c) make a written justified request to cease processing of your personal data due to your particular situation;
 - d) be provided with any information on:
 - the inclusion your data in the Controller's filing systems and the address of the Controller's registered seat;
 - the purpose, scope and technique of processing your personal data included in such a filing system;
 - the state since when your personal data have been processed in such a filing system;
 - any potential data source;
 - disclosing your data, in particular information on any data recipients or categories of recipient to whom your data have been or will be disclosed.
9. We inform you that the provision of your personal data is voluntary; nevertheless, it is obligatory within the scope required by the applicable legal provisions and necessary for the purposes specified in Clause 3 above.
10. Your personal data shall not be subject to automated individual decision-making, including profiling.

**GDPR is the abbreviation for Regulation (EU) No. 679/2016 of the European Parliament and the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data, and repealing Directive 1995/46/EC. Hence, in each case we use this abbreviation, we shall refer to provisions of the aforementioned European Community legislation. We shall frequently use the term "General Data Protection Regulation" interchangeably. The GDPR imposes on the Controllers the obligation to meet the so-called information requirement towards individuals whose personal data are being processed by the Controller (Article 13 of the GDPR).*